



सीएसआईआर—प्रगत पदार्थ तथा प्रक्रम अनुसंधान संस्थान
CSIR-ADVANCED MATERIALS AND PROCESSES RESEARCH INSTITUTE
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्)
(Council of Scientific and Industrial Research)
होशंगाबाद रोड, हबीबगंज नाका के पास, भोपाल-462026 (म.प्र.)
Hoshangabad Road, Habibganj Naka, Bhopal-462026 (M.P.)



No.21(8)/Admin.Rectt/RECT-03/2021

Dated : 26.06.2025

NOTICE

ADVERTISEMENT NO. RECT-03/2021 & RECT-01/2025

Recruitment to the posts of Junior Secretariat Assistant (Gen/F&A/S&P)

Subject : - Schedule of Document Verification (DV) for the post of Junior Secretariat Assistant (Gen./F&A/S&P) against CSIR-AMPRI Advt. No. RECT-03/2021 and No. RECT-01/2025

Ref: 1. CSIR-AMPRI Advertisement No. RECT-03/2021 and No. RECT-01/2025

2. CSIR AMPRI CBT examination conducted on 15.06.2025

CSIR-AMPRI had advertised 05 posts of Junior Secretariat Assistant (Gen/F&A/S&P) advertised vide advertisement no. RECT-03/2021 and 09 posts of Junior Secretariat Assistant (Gen/F&A/S&P) advertised vide advertisement no. RECT-01/2025. The examination process of Typing tests and CBT/Written exam as notified for both advertisements have been completed.

As per provisions of the above Advertisements, all the candidates are required to produce Original Documents uploaded along with online application as well as any other document as may be specified by the CSIR-AMPRI at the time of filling on application, failing which their candidature is likely to be rejected.

The candidates who have obtained cut-off marks [Cutoff 60 marks for SC/ST/OBC/PwD category and 70 for UR category out of 200 marks] in Paper-I were considered for the preparation of Merit list based on the marks obtained by the candidates in Paper-II of the CBT examination.

Based on the number of advertised vacancies i.e. 05 posts of Junior Secretariat Assistant (Gen/F&A/S&P) of RECT-03/2021 and 09 posts of Junior Secretariat Assistant (Gen/F&A/S&P) in RECT-01/2025 and marks obtained by candidates in Paper-II of CBT examination, the following provisional list candidates are being considered for the Document Verification. The provisional list of candidates to be called for DV for advertisement no. RECT-03/2021 is enclosed as Annexure-A and for advertisement no. RECT-01/2025 is enclosed as Annexure-B herewith for information of eligible candidates.

The details for Document Verification (DV) are as under:-

i) Place of the DV: CSIR-AMPRI, Bhopal

Near Habibganj Naka, Hoshangabad Road, Bhopal, 462026

ii) Date of DV: 30.06.2025 (Monday) and 01.07.2025 (Tuesday)

iii) Reporting Time: Forenoon Session: 09:00 Hrs,

Afternoon Session: 11:00 Hrs,

Evening Session: 14:30 Hrs.

Separate emails for notifying the candidates shall be sent by this office. Candidates are required to inform this office through revert email regarding the date and time of DV for timely and smooth conduct of verification process.

Important Instructions for Candidates:

1. **Mandatory Presence and Documentation:** The candidates must appear for the Document Verification personally along with all the relevant documents in original, mentioned in their original application to the post. The candidates are advised to bring self-attested photocopies of their online application form and all the documents attached therewith.
2. **Biometric Verification:** All candidates will be required to undergo mandatory biometric data verification at the DV venue. The biometric data captured shall be cross-verified with the data recorded during the Typing and CBT examination to confirm the identity of the candidate.
3. **Consequences of Non-Appearence or Discrepancies:** It is mandatory to attend the DV as per the schedule. If a candidate fails to appear for the Document Verification on the assigned date and time, their candidature will be considered cancelled without further notice. Furthermore, if any document is found to be invalid, fraudulent, or if the candidate does not meet the eligibility criteria upon verification, their candidature is liable to be rejected.
4. **No Objection Certificate (NOC):** Applicants currently working in Government Departments, PSUs, or Autonomous Bodies must produce a “No Objection Certificate” (NOC) from their current employer at the time of document verification. Failure to do so will result in the cancellation of their candidature.
5. **No Guarantee of Appointment:** Being called for Document Verification does not confer any right to an appointment. The number of candidates called is more than the notified vacancies, and final selection is subject to successful verification and fulfillment of all eligibility criteria.

For any queries or assistance, please contact on the email recruit.ampri@csir.res.in

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(Controller of Administration)

Advertisement-RECT-03/2021

List of candidates called for document verification for the post of Junior Secretariat Assistant
(Gen/F&A/S&P)

	Application ID	Name of candidate	Date of birth	Category
1	10001200433	SHUBHANGI RANA	13-05-1996	UR
2	10001201171	RANU PANDEY	17-09-1996	UR
3	10001201346	SUNNY	12-05-1994	OBC
4	10001201420	VARUN BACHCHANI	26-10-1999	UR
5	10001201517	ROHIT NAHTA	24-10-1995	SC
6	10001201845	SHUBHAM CHATURVEDI	13-12-1996	UR
7	10001202053	MONIKA KHARE	22-07-1998	UR
8	10001202202	AYUSHI SAHU	12-09-2000	UR
9	10001203327	FAEEM KHAN	05-07-1994	UR
10	10001204625	SWATI CHOUHAN	24-12-1998	UR
11	10001205170	AMIT NAMDEV	12-02-2002	OBC
12	10001205278	REKHA CHOUREY	31-01-1997	UR
13	10001206017	SHIVAM UPADHAYAY	28-10-1997	UR
14	10001206157	SHOBHNA NAMDEV	05-12-1994	UR
15	10001206354	AMAN SAMARI	26-07-1995	OBC

Advertisement-RECT-01/2025

List of candidates called for document verification for the post of Junior Secretariat Assistant
(Gen/F&A/S&P)

S No	Application id	Name of candidate	Date of Birth	Category
1	AMPRI000186	MR FAIZAN QURESHI	26-12-1997	OBC-NCL
2	AMPRI000354	MR AKASH KUMAR	10-09-1993	SC
3	AMPRI000565	MR CHANDAN KUMAR	01-01-1997	SC
4	AMPRI001933	MS HARSHITA MEHRA	19-03-1997	ST
5	AMPRI002373	MR SOURABH GUPTA	28-12-1997	OBC-NCL
6	AMPRI002571	MR SHISHANK SAHRAWAT	28-01-2001	UR
7	AMPRI004683	MR MALKHAN MEENA	08-05-1993	ST
8	AMPRI006394	MR SANJIT KUMAR	15-04-1997	OBC-NCL
9	AMPRI007403	MS SURBHI PALIWAL	27-02-2000	UR
10	AMPRI009624	MR PAUNIKAR MADHUKAR	06-11-1995	ST
11	AMPRI010096	MR RADHE MEENA	14-08-2000	ST
12	AMPRI010118	MR RAKESH KUMAR	20-10-1997	UR
13	AMPRI013897	MR NIKHIL NAGAR	19-07-1994	OBC-NCL
14	AMPRI015425	MR SACHIN MEENA	18-05-1999	ST
15	AMPRI016551	MR ROHIT KUMAR	26-11-1998	UR
16	AMPRI016643	MR PRIYANSHU KUMAR	20-01-2006	UR
17	AMPRI017738	MS KHYATI SETH	11-08-2000	UR
18	AMPRI017952	MS AASTHA PORWAL	02-08-2005	EWS
19	AMPRI018474	MS SHARAWANI .	01-07-1999	UR
20	AMPRI018803	MR BRIJ MEENA	13-11-1999	ST
21	AMPRI019994	MR KARTIK UPADHYAY	12-11-2003	UR
22	AMPRI020044	MR ABHISHEK CHAUHAN	01-08-1997	UR
23	AMPRI020090	MR ABHISHEK KUMAR	05-01-1994	SC
24	AMPRI020123	MR ROHIT KUMAR	20-02-2000	UR