



सीएसआईआर—प्रगत पदार्थ तथा प्रक्रम अनुसंधान संस्थान
CSIR-ADVANCED MATERIALS AND PROCESSES RESEARCH INSTITUTE
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्)
(Council of Scientific and Industrial Research)
होशंगाबाद रोड, हबीबगंज नाका के पास, भोपाल-462026 (म.प्र.)
Hoshangabad Road, Habibganj Naka, Bhopal-462026 (M.P.)



No.21(8)/Admin.Rectt/RECT-03/2021

Dated : 18.12.2024

NOTICE

ADVERTISEMENT NO. RECT-3/2021

Recruitment to the posts of Junior Secretariat Assistant (Gen/F&A/S&P) and Junior Stenographer-
Provisional List of “Screened-in” and “Screened-out” candidates

CSIR-AMPRI had advertised the following 05 posts of Junior Secretariat Assistant (Gen/F&A/S&P) and 03 posts of Junior Stenographer –

1. Junior Secretariat Assistant (Gen), Post Code- A-01 - (02 UR Posts)
2. Junior Secretariat Assistant (F&A), Post Code- A-02 (02 UR Posts)
3. Junior Secretariat Assistant (S&P), Post Code- A-023 (01 UR Post)
4. Junior Stenographer(English), Post Code- A-04 (01 UR Post)
5. Junior Stenographer(Hindi), Post Code- A-04 (02 UR Post)

This is to bring to the notice of all applicants who have applied for the following posts against CSIR-AMPRI Advertisement No. RECT-03/2021 that the duly constituted Screening Committee has screened the applications received based on the following Criteria adopted by the Screening Committee to shortlist the candidates for Written Test :

- (A) Candidates who meet the Essential educational qualification(s), Age & Category criteria shall be called for Written test.
- (B) Applications not submitted through online portal/Hard copy of submitted Applications (with enclosures) not received within stipulated time period {i.e after 30.09.2021 in case of posts JSA (Gen/F&A/S&P) and after 20.11.2021 in case of posts of Jr Steno} have not been considered.
- (C) Candidates Under age (below 18 years) and Over Age (as per advertisement) for each post, as on 15.09.2021 have not been considered. - **Clause 2(i)**
- (D) Incomplete applications of the following categories have not been considered.
 - Unsigned applications – **Clause 6(a)**
 - One recent passport size photograph not affixed - **Clause 5(o)**
 - Application with Incomplete information - **Clause 6(a)**
 - Without proof of payment if eligible etc. **Clause 6(a)**
 - Self attested copy of requisite documents for support of Date of Birth are not enclosed - **Clause 6(c)**
 - Self attested copy of requisite documents for support of Educational qualification is not enclosed. - **Clause 6(c)**

(E) Applications of Govt. employees not received through proper channel or without NOC/improper NOC have not been considered. - **Clause 5(I)**

Based on the above mentioned screening criteria adopted by the duly constituted Selection committee, the list of provisionally shortlisted candidates to be called for Computer Typing proficiency test for the posts of JSA (Gen./F&A/S&P) and Jr Stenographer is attached as Annexure -I, II, III, IV & V.

The candidates listed in Annexure -VI, VII, VIII, IX & X are not recommended and the reason for rejection is indicated against each candidate as per the clause of the advertisement.

SUMMARY OF APPLICATIONS RECEIVED

Post Code	Total applications	Hard copies not received	Hard copies received	Overage/ Underage	Late applications	Incomplete applications	Shortlisted candidates
A-01	4959	2760	2199	283	39	1014	863+40
A-02	831	413	418	55	7	171	128
A-03	503	239	264	38	2	115	109+14
A-04	1496	980	516	66	0	246	204
A-05	1075	388	687	91	0	356	240










Representation(s) if any, regarding eligibility may be sent through e-mail only to **recruit-ampri@ampri.res.in** with a subject "Advt. No. 03/2021 - Representation for the Post code No: __ “ duly enclosing proof in support of his/her claim may be sent on or before 03.01.2025. The representation (s) received after 03.01.2025 will not considered under any circumstances. Representations lodged by telephone and any other means shall not be considered. Also, representation sent to any other email than aforementioned email, will not be entertained. The decision of the Competent Authority, CSIR -AMPRI on such representations will be final and binding in this regard.

The candidature of the above mentioned 'Shortlisted' candidates for the Open Competitive Written Examination is provisional and is subject to verification of all relevant original documents in later stage. If at any stage of the recruitment process, it is found that applicant has given wrong information or does not meet the essential qualification and screening criteria adopted by screening committee, the candidature will be liable to be cancelled without any further notice.

The exact date, time & venue of the Open Competitive Written Examination for the said posts will be intimated to the shortlisted candidates in due course of time by displaying on CSIR-AMPRI website. The candidates are advised to visit CSIR-AMPRI website frequently for updates.

(Controller of Administration)

**FINAL LIST OF PROVISIONALLY SHORTLISTED AND NOT
SHORTLISTED CANDIDATES FOR THE POSTS OF JUNIOR SECRETARIAT
ASSISTANT (GEN./F&A/S&P) AND JUNIOR STENOGRAPHER IN AMPRI
ADVERTISEMENT NO. RECT-03/2021**

Sl No	Post Number	Post name	Shortlisted candidates list annexure	PDF Link	Not shortlisted candidates list annexure	PDF Link
1	A-01	JSA (Gen)	Annexure-I		Annexure-VI	
2	A-02	JSA (F&A)	Annexure-II		Annexure-VII	
3	A-03	JSA (S&P)	Annexure-III		Annexure-VIII	
4	A-04	Jr Steno (English)	Annexure-IV		Annexure-IX	
5	A-05	Jr Steno (Hindi)	Annexure-V		Annexure-X	