



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5105442
Dated/दिनांक : 28-06-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	13-07-2024 21:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	13-07-2024 21:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Science And Technology
Department Name/विभाग का नाम	Department Of Scientific And Industrial Research (dsir)
Organisation Name/संगठन का नाम	Council Of Scientific And Industrial Research (csir)
Office Name/कार्यालय का नाम	Csir Ampri Bhopal
Item Category/मद केटेगरी	Short Term Cab & Taxi Hiring Services - Hatchback; Local; 40Kms x 5Hrs , Short Term Cab & Taxi Hiring Services - Hatchback; Local; 80Kms x 10Hrs , Short Term Cab & Taxi Hiring Services - Hatchback; Local; 120Kms x 12Hrs , Short Term Cab & Taxi Hiring Services - Sedan; Local; 40Kms x 5Hrs , Short Term Cab & Taxi Hiring Services - Sedan; Local; 80Kms x 10Hrs , Short Term Cab & Taxi Hiring Services - Sedan; Local; 120Kms x 12Hrs , Short Term Cab & Taxi Hiring Services - Premium Sedan; Local; 120Kms x 12Hrs , Short Term Cab & Taxi Hiring Services - Premium Sedan; Local; 80Kms x 10Hrs , Short Term Cab & Taxi Hiring Services - Premium Sedan; Local; 40Kms x 5Hrs , Short Term Cab & Taxi Hiring Services - Premium Sedan; Outstation 24*7; per KM rate for full day , Short Term Cab & Taxi Hiring Services - Sedan; Outstation 24*7; per KM rate for full day , Short Term Cab & Taxi Hiring Services - Sedan; Local 24*7; 120Kms x 12Hrs , Bus Hiring Service - Short Term - Local; 28-30; A.C. Deluxe (ACX); 80 , Bus Hiring Service - Short Term - Local; 28-30, 49-52; A.C. Deluxe (ACX); 80
Contract Period/अनुबंध अवधि	2 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	5 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	5 Year (s)

Bid Details/बिड विवरण	
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
RCM Applicable/लागू आरसीएम	Yes
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	2000000
Evaluation Method/मूल्यांकन पद्धति	Item wise evaluation/
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज़ ब्रेकअप आवश्यक है	Yes

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	26

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन

जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

DIRECTOR

CSIR – Advanced Materials and Processes Research Institute (AMPRI) Hoshangabad Road, near Habibganj Naka, Bhopal, Madhya Pradesh 462026 Department of Scientific and Industrial Research (DSIR), Council of Scientific and Industrial Research (CSIR), Ministry of Science and Technology (Director Csir Ampri)

Splitting/विभाजन

Bid splitting not applied./बोली विभाजन लागू नहीं किया गया

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Section 9(3) Of GST/जीएसटी की धारा 9(3)।

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller,

seller registered under composition scheme) will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Fleet of owned vehicles with service provider, (Please limit the number to upto 100% of the vehicles demanded or 30 whichever is lesser):7

Drivers on Payroll (in Numbers), (Please limit the number to upto 100% of the vehicles demanded or 30 whichever is lesser):7

Minimum years (upto 5 years) of experience in related field:5

Number (upto 100%) of vehicles demanded should have been provided in a single contract to a government agency in the past three years:10

Number (upto 100%) of vehicles demanded should have been provided in the past 1 year to government agencies:10

Geographic Presence in States:Bhopal only

Rate Per Km for Extra Usage in excess of chosen package as per the Vehicle Type selected. In case of bunch bid buyer must indicate extra KM rate for every Vehicle Type that is bunched:Rate for extra KM = rate quoted by service provider with the KM given in the said usage category
Ex. Suppose for usage variant 80 KM* 10 Hrs a service provider has quoted Rs A/- (Inclusive GST). Then the extra KM rate will be = Rs. A/80 KM

Rate Per Hour (Inclusive of GST) for Extra Usage in excess of chosen packageRate for extra Hrs = rate quoted by service provider with the Hrs. given in the said usage category
Ex. Suppose for usage variant 80 KM* 10 Hrs a service provider has quoted Rs A/- then the rate for extra Hrs in the said usage category will be = Rs A/10 Hrs.

Scope of Work:[1719586663.pdf](https://www.pdfdrive.com/1719586663.pdf)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
30-06-2024 09:00:00	CSIR – Advanced Materials and Processes Research Institute (AMPRI) Hoshangabad Road, near Habibganj Naka, Bhopal, Madhya Pradesh 462026

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Estimated Value	Item/Category	Quantity
Schedule 1	30000	Short Term Cab & Taxi Hiring Services - Hatchback; Local; 40kms X 5hrs	Number of Vehicle(s) : 1
Schedule 2	70000	Short Term Cab & Taxi Hiring Services - Hatchback; Local; 80kms X 10hrs	Number of Vehicle(s) : 1
Schedule 3	200000	Short Term Cab & Taxi Hiring Services - Hatchback; Local; 120kms X 12hrs	Number of Vehicle(s) : 1
Schedule 4	30000	Short Term Cab & Taxi Hiring Services - Sedan; Local; 40kms X 5hrs	Number of Vehicle(s) : 1

Schedule 5	300000	Short Term Cab & Taxi Hiring Services - Sedan; Local; 80kms X 10hrs	Number of Vehicle(s) : 1
Schedule 6	300000	Short Term Cab & Taxi Hiring Services - Sedan; Local; 120kms X 12hrs	Number of Vehicle(s) : 1
Schedule 7	100000	Short Term Cab & Taxi Hiring Services - Premium Sedan; Local; 120kms X 12hrs	Number of Vehicle(s) : 1
Schedule 8	300000	Short Term Cab & Taxi Hiring Services - Premium Sedan; Local; 80kms X 10hrs	Number of Vehicle(s) : 1
Schedule 9	200000	Short Term Cab & Taxi Hiring Services - Premium Sedan; Local; 40kms X 5hrs	Number of Vehicle(s) : 1
Schedule 10	300000	Short Term Cab & Taxi Hiring Services - Premium Sedan; Outstation 24*7; Per Km Rate For Full Day	Number of Vehicle(s) : 1
Schedule 11	30000	Short Term Cab & Taxi Hiring Services - Sedan; Outstation 24*7; Per Km Rate For Full Day	Number of Vehicle(s) : 1
Schedule 12	50000	Short Term Cab & Taxi Hiring Services - Sedan; Local 24*7; 120kms X 12hrs	Number of Vehicle(s) : 1
Schedule 13	40000	Bus Hiring Service - Short Term - Local; 28-30; A.c. Deluxe (acx); 80	Quantity : 1
Schedule 14	50000	Bus Hiring Service - Short Term - Local; 28-30, 49-52; A.c. Deluxe (acx); 80	Quantity : 1

Short Term Cab & Taxi Hiring Services - Hatchback; Local; 40Kms X 5Hrs (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Vehicle Type	Hatchback
Type of car (Please select at least 3 options)	Maruti Suzuki WagonR , Maruti Suzuki Celerio , Maruti Suzuki Swift , Hyundai i10 , Hyundai i20 , Tata Tiago , Datsun Go , Tata Bolt , Hyundai Santro
Type of Service	Local
Usage Variant	40Kms x 5Hrs
Year of Vehicle Model	2019 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	

Specification	Values
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकर 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026,CSIR-Advanced Materials and Processes and Research Institute(AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Estimated No. of Outstation Nights per vehicle : 1 Duration in Days : 20

Short Term Cab & Taxi Hiring Services - Hatchback; Local; 80Kms X 10Hrs (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Vehicle Type	Hatchback
Type of car (Please select at least 3 options)	Maruti Suzuki WagonR , Maruti Suzuki Celerio , Maruti Suzuki Swift , Hyundai i10
Type of Service	Local
Usage Variant	80Kms x 10Hrs
Year of Vehicle Model	2019 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C

Specification	Values
Area of Operation	Plains
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकर 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026, CSIR-Advanced Materials and Processes and Research Institute(AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Estimated No. of Outstation Nights per vehicle : 1 Duration in Days : 40

Short Term Cab & Taxi Hiring Services - Hatchback; Local; 120Kms X 12Hrs (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Vehicle Type	Hatchback
Type of car (Please select at least 3 options)	Maruti Suzuki WagonR , Maruti Suzuki Celerio , Maruti Suzuki Swift , Hyundai i10 , Hyundai i20

Specification	Values
Type of Service	Local
Usage Variant	120Kms x 12Hrs
Year of Vehicle Model	2019 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकार 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026, CSIR-Advanced Materials and Processes and Research Institute(AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Estimated No. of Outstation Nights per vehicle : 1 Duration in Days : 30

Short Term Cab & Taxi Hiring Services - Sedan; Local; 40Kms X 5Hrs (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Honda Amaze , Maruti Suzuki Dzire , Hyundai Xcent , Tata Tigor , Ford Aspire , Volkswagen Ameo , Tata Zest , Nissan Sunny , Toyota Etios
Type of Service	Local
Usage Variant	40Kms x 5Hrs
Year of Vehicle Model	2019 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकर 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026, CSIR-Advanced Materials and Processes and Research Institute(AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Estimated No. of Outstation Nights per vehicle : 1 Duration in Days : 30

Short Term Cab & Taxi Hiring Services - Sedan; Local; 80Kms X 10Hrs (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Honda Amaze , Maruti Suzuki Dzire , Hyundai Xcent , Tata Tigor , Ford Aspire , Volkswagen Ameo , Tata Zest , Nissan Sunny
Type of Service	Local
Usage Variant	80Kms x 10Hrs
Year of Vehicle Model	2019 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकर 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026,CSIR-Advanced Materials and Processes and Research Institute(AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none">Estimated No. of Outstation Nights per vehicle : 1Duration in Days : 35

Short Term Cab & Taxi Hiring Services - Sedan; Local; 120Kms X 12Hrs (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Honda Amaze , Maruti Suzuki Dzire , Hyundai Xcent , Tata Tigor , Ford Aspire
Type of Service	Local
Usage Variant	120Kms x 12Hrs
Year of Vehicle Model	2019 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकार 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026,CSIR-Advanced Materials and Processes and Research Institute(AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Estimated No. of Outstation Nights per vehicle : 1 Duration in Days : 50

Short Term Cab & Taxi Hiring Services - Premium Sedan; Local; 120Kms X 12Hrs (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Vehicle Type	Premium Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Ciaz , Honda City , Hyundai Verna , Volkswagen Vento , Toyota Corolla , Skoda Rapid
Type of Service	Local
Usage Variant	120Kms x 12Hrs
Year of Vehicle Model	2020 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	

Specification	Values
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकर 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026,CSIR-Advanced Materials and Processes and Research Institute(AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Estimated No. of Outstation Nights per vehicle : 1 Duration in Days : 50

Short Term Cab & Taxi Hiring Services - Premium Sedan; Local; 80Kms X 10Hrs (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Vehicle Type	Premium Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Ciaz , Honda City , Hyundai Verna , Volkswagen Vento , Toyota Corolla , Skoda Rapid
Type of Service	Local
Usage Variant	80Kms x 10Hrs
Year of Vehicle Model	2020 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Hilly Areas

Specification	Values
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकर 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026,CSIR-Advanced Materials and Processes and Research Institute(AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Estimated No. of Outstation Nights per vehicle : 1 Duration in Days : 50

Short Term Cab & Taxi Hiring Services - Premium Sedan; Local; 40Kms X 5Hrs (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Vehicle Type	Premium Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Ciaz , Honda City
Type of Service	Local

Specification	Values
Usage Variant	40Kms x 5Hrs
Year of Vehicle Model	2020 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकार 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026,CSIR-Advanced Materials and Processes and Research Institute(AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Estimated No. of Outstation Nights per vehicle : 1 Duration in Days : 50

Short Term Cab & Taxi Hiring Services - Premium Sedan; Outstation 24*7; Per KM Rate For Full Day (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Vehicle Type	Premium Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Ciaz , Honda City , Hyundai Verna , Toyota Corolla , Skoda Rapid
Type of Service	Outstation 24*7
Usage Variant	per KM rate for full day
Year of Vehicle Model	2020 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकर 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026, CSIR-Advanced Materials and Processes and Research Institute (AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Estimated No. of Outstation Nights per vehicle : 1 Duration in Days : 10

Short Term Cab & Taxi Hiring Services - Sedan; Outstation 24*7; Per KM Rate For Full Day (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Honda Amaze , Maruti Suzuki Dzire
Type of Service	Outstation 24*7
Usage Variant	per KM rate for full day
Year of Vehicle Model	2020 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकर 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026,CSIR-Advanced Materials and Processes and Research Institute(AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none">Estimated No. of Outstation Nights per vehicle : 1Duration in Days : 10

Short Term Cab & Taxi Hiring Services - Sedan; Local 24*7; 120Kms X 12Hrs (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Honda Amaze , Maruti Suzuki Dzire , Tata Tigor
Type of Service	Local 24*7
Usage Variant	120Kms x 12Hrs
Year of Vehicle Model	2020 to 2024
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)/एडऑन	
Outstation night charges applicable	Yes
Additional Details/अतिरिक्त विवरण	
Type of Trip (One-way/Return)	Both

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकार 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026,CSIR-Advanced Materials and Processes and Research Institute(AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Estimated No. of Outstation Nights per vehicle : 1 Duration in Days : 10

Bus Hiring Service - Short Term - Local; 28-30; A.C. Deluxe (ACX); 80 (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Service	Local
Vehicle Seating Capacity	28-30
Comfort Category	A.C. Deluxe (ACX)
Per Day KM(s) Usage	80
Per Day Hr(s) Usage	8
Fuel Type	Diesel
Year of Vehicle Model	2020 to 2024
Addon(s)/एडऑन	

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकार 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026, CSIR-Advanced Materials and Processes and Research Institute (AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Number of Days during Contract Period : 10

Bus Hiring Service - Short Term - Local; 28-30, 49-52; A.C. Deluxe (ACX); 80 (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Service	Local
Vehicle Seating Capacity	28-30 , 49-52
Comfort Category	A.C. Deluxe (ACX)
Per Day KM(s) Usage	80
Per Day Hr(s) Usage	8
Fuel Type	Diesel
Year of Vehicle Model	2020 to 2024
Addon(s)/एडऑन	

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकर 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	5%	NA	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity	Additional Requirement/अतिरिक्त आवश्यकता
1	Sanjay Kumar	462026, CSIR-Advanced Materials and Processes and Research Institute (AMPRI), Formerly Known as RRL, Hoshangabad Road, Near Habibganj Naka	1	<ul style="list-style-type: none"> Number of Days during Contract Period : 10

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

- The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
- The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
- The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

4. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to

staff.

5. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

DIRECTOR CSIR AMPRI
payable at
BHOPAL

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

6. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

DIRECTOR CSIR AMPRI BHOPAL
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

7. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

DIRECTOR
Account No.
131610011004778
IFSC Code
UBIN0813168
Bank Name
UNION BANK OF INDIA
Branch address
RR LAB BHOPAL

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

8. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

Annexure-B

EMPANELLMENT OF TAXI SERVICE PROVIDER HAVING REGISTERED OFFICE AT BHOPAL ONLY

SCOPE OF WORK AND ADDITIONAL TERMS AND CONDITIONS OF TENDER

1. The broad scope of work will include the following-

A. Providing the vehicles (AC/Non-AC) such as Hatchback/Sedan/Premium Sedan as and when requisitioned by the CSIR-AMPRI, Bhopal on the demand of the authorized officials/Transport In-charge of this Institute from time to time for the different events/programme and other office related works for both local and outstation category. The requirements and number of taxis for each segment are being filled by this institute for whole contract period based on the past year requirements. The number of taxis may increase or decrease as per actual usage and demand of this Institute. Therefore all the vendors are informed to quote rate in each category for one unit /per taxi only. Based on actual usage basis payment will be made by this institute. The tentative value of the taxi requirements based on past year experience is approx. Rs. 10,0

0,000/- per year. However the requirement may increase or decrease as per actual usage. Therefore the service provider must take this factor into consideration while quoting rate as rate quoted once for per unit/vehicle will be final and binding on both parties during the entire duration.

The common duties for local journey are to pick-up/drop-up officials of this institute from Airport/Railway station to this Institute and vice-versa, Hotel to Institute and back, local visit as per events/programme. The outstation journey will be related to sample collection from outside Bhopal, Exhibition/Conference/officials meeting to a place not connected by public transports, public interest tour duly approved by Competent Authority etc.

CSIR-AMPRI will be free to empanel more than one taxi provider in each category/segment for better management and ease of this Institute and decision taken in this regard by Director, CSIR-AMPRI, Bhopal will be final and binding on all the parties provided the other service provider is ready to match the price offered by L-1 for that category/segment.

B. The Tenderer must be able to provide vehicles in the following segments as mentioned below having valid taxi permits based on requisition: (see GeM SLA scope of work for vehicles category & other information):

- a) **Segment-01** : Hatchback (usage variation 40KM*5 HRS, 80 KM*10 HRS; 120KM*12 HRS) ----- tentative 100-120 vehicle during the contract duration.
- b) **Segment-02**: SEDAN (usage variation 40KM*5 HRS, 80 KM*10 HRS; 120KM*12 HRS)---- approx.. 150-200 vehicle during the contract duration.
- c) **Segment-03**: (usage variation 40KM*5 HRS, 80 KM*10 HRS; 120KM*12 HRS)Prime Sedan --- approx.. 150-180 vehicle during the contract duration.
- d) **Bus**: 25-30 seated or 50-55 seated will be required for seven to twelve (07-12) time during the entire contract duration based on the past requirement of this institute. However actual requirement may increase or decrease during the contract duration based on the events and programme which may be held in future.
- e) **Outstation** : (usage variation 250 KM * 24 HRS) -- approx. 20-25 tour during the contract duration.

Note: This instate is giving requirement in each category for one vehicle only to get rate per unit/per vehicle. The requirements given in scope of works must be taken into consideration while quoting the rate.

C. Taxi Registration and other related documents: All the documents viz. insurance, registration, road tax, pollution, permits, valid license, etc. related to each vehicle should be readily available in respective vehicle/drivers. The Tenderer shall ensure that the taxis provided by them are registered under Motor Vehicle Act, 1988 read with Motor Vehicle (amendment) Act 2015 or any other relevant laws, statutes, rules and regulations brought by the Central or State Government from time to time.

- I. All vehicles provided to the CSIR-AMPRI, Bhopal should have valid taxi permits to travel locally and throughout India.
- II. Vehicle must have yellow/commercial registration number/plate.
- III. All vehicles should have valid Pollution Certificate.
- IV. All vehicles should be in good condition with upholstery etc. in proper shape.
- V. All the vehicle shall have RFID recharge facilities for the toll tax payments.
- VI. It will be sole responsibilities of the bidder/service provider to have all the taxi related documents ready and any penalty charge by transport authority will be borne by the service provider at his own cost.

D. Driver:

- I. The tenderer shall ensure that the drivers must have proper and valid license for driving transport vehicle and other requirements for the purpose as required under Motor Vehicle Act 1988, read with Motor Vehicle (Amendment) Act, 2015 or any other laws, statutes, rules and regulations brought by the Central or State Government from time to time. Non-compliance for the same shall be the sole liability and responsibility of the tenderer. The Driver should be produced the valid license a

s and when demanded by authorities. Renewal of his driving license from time to time will be the responsibility of the Agency.

- II. The drivers deployed should have reasonable experience with good driving record and should be able to converse in English as well as in Hindi. He should be able to attend to minor repairs of vehicles en route in case of need.
- III. The driver in clean uniform (Preferably in white shirt & trouser) must report for duty at the specified time.
- IV. He should maintain a proper record of mileage on a daily basis and get the same authenticated by the user officer/staff.
- V. The drivers should maintain duty slips with complete details of kms travelled/time of relief etc. duly authenticated by the officer's signature.
- VI. The driver should be polite, courteous and service oriented at all times.
- VII. The drivers/employees engaged by the Tenderer shall also abide by the instructions provided by the security officers/guards of this institute and vehicles/persons will have to undergo security check as and when required.
- VIII. The driver must always be available at the place where the car is parked once the car has reported to the guest.
 - IX. The driver must carry a placard depicting particulars of the arriving Guest/Officer at the Airport/Railway Station, etc. The agencies should ensure that there is no room for complaints from any quarters.
 - X. The drivers will carry out the orders given by the authorized officers of CSIR-AMPRI, Bhopal and will also observe the instructions issued by him regarding safety and security.

E. Amenities in the taxi/Vehicle:

- I. The vehicles should be provided with: (i) Two bottles (500 ml each) of branded Mineral Water (Bisleri/Aquafina/Kinley or equivalent) (ii) Face tissue papers in pouch (iii) Umbrella (iv) first-aid box and (v) Universal mobile charger.
- II. No extra charges will be paid for the above. If items required to be made available in the vehicle are not provided, then a sum of Rs 500/- shall be deducted from the concerned journey bill.

2. ADDITIONAL TERMS AND CONDITION OF THE CONTRACT:

- A. Preferably, the Tenderer should have ability to liaison with Govt./Insurance Authorities besides arranging for emergency transport/touring facility providers, in case of breakdown of a vehicle provided.
- B. The Tenderer shall provide taxi on written/e-mail or verbal instructions over phone within the time specified therein.
- C. The Tenderer shall also be required to provide taxi at short notice from the authorized official of CSIR-AMPRI, Bhopal (say within an hour in case of emergency).
- D. They should have 24x7 one point contact or Customer Desk for providing service to this institute.
- E. In case the tenderer fails to provide taxi as per this institute requirement either verbal over phone or written, CSIR-AMPRI, Bhopal shall be free to remove the tenderer from the empanelment & terminate the contract.
- F. It shall be the responsibility of the Tenderer to provide taxi(es)/vehicles as and when requisitioned by the CSIR-AMPRI, Bhopal including Night/Early Morning.
- G. Any delay shall attract penalty as mentioned in the GeM Service level agreement (GeM SLA) clause.

e of GeM. Without prejudice to the above, the Tenderer shall also have to make alternate arrangements in case of breakdown of his vehicles(s). In case of failure, the Tenderer shall be responsible to compensate all expenses incurred in this regard and the same will be deducted from the outstanding bill of the Tenderer. Decision of Director, CSIR-AMPRI, Bhopal in this regard shall be final and binding on the Tenderer. Such compensation shall be in addition to any penalty levied under as per penalty clause of GeM SLA. Penalty and compensation, if any, shall be deducted from any outstanding bill of the Tenderer.

- H. The Tenderer shall ensure that the cars provided must not be more than 4 years old.
- I. The Tenderer should convey without fail the car details i.e., Car make & color, Car Registration No., Driver's Name and his mobile number to authorized official of this Institute/Transport In-Charge and to the user of the car by a telephone call, e-mail and through an SMS respectively at least 6 hours prior to the commencement of journey.
- J. The rates offered/quoted by the tenderers and acceptance by CSIR-AMPRI, Bhopal, shall remain valid, for the entire period of the contract.

K. **Meter Reading & Dead Mileage:**

- a) Meter reading will start from the pickup to drop-up point.
- b) CSIR-AMPRI, Bhopal will not pay any dead mileage to the service provider. Therefore the service provider must take this factor into consideration while quoting the rate for the taxi (inclusive GST).
- c) It will be duty of the concerned Driver to note down the meter reading & timing at the time of pickup & drop-up on the duty slip & place travelled and verify the same by the concerned official who is using.
- d) In case the vehicle pickup/drop-up point is at this Institute then it will be the responsibility of the concerned driver to note down the meter reading & timing at the Security Gate of CSIR-AMPRI, Bhopal.
- e) In case of any issue related to meter reading this Institute will be free to calculate the distance from the Google Map and limit the bill as per the calculated distance from the concerned bill.

- L. **Agreement:** The successful tenderer shall execute an agreement with the CSIR-AMPRI, Bhopal on Rs. 500/- stamp paper of requisite value within 21 days of receipt of letter of acceptance. However, the issue of letter of acceptance by CSIR-AMPRI, Bhopal shall be considered as binding contract, as though such an agreement has been executed and all the terms and conditions of the Tender shall apply on this contract. The cost of stamp paper for execution of the agreement shall be borne and paid by the Tenderer/agency in full.

M. **Duration of the Contract/Agreement**

- a) The contract will be valid for two years. Subsequently if services are found to be satisfactory, the contract may be renewed further for a period of 1 year as per the existing terms and conditions which are mutually acceptable.
- b) The Tenderer or its agents/employees/drivers committing any breach of terms and conditions mentioned herein and/or rendering unsatisfactory services, in the opinion of CSIR-AMPRI, Bhopal shall render itself liable for summary termination of the agreement forthwith without any notice or any compensation in lieu thereof.
- c) Without prejudice to above, contract shall be terminated on last day of contract period or with a notice of one month by CSIR-AMPRI, Bhopal during the contract period.

N. **PENELTY/Liquidated Damages** (See GeM SLA for details)

a. For deficiency in services and inconvenience caused to CSIR-AMPRI, Bhopal and its officials, liquidated damages/penalty will be charge as per penalty clause available on GeM service level agreement from bill amount from any outstanding bill of the Tenderer/service provider. However, CSIR-AMPRI, Bhopal will levy it only after giving due notice.

b. In case of dispute an appeal shall be made to the Director, CSIR-AMPRI, Bhopal whose decision will be final in the matter.

O. FORMULA FOR CALCULATION EXTRA KM & HRS RATE:

The rate for extra KM beyond said category will be calculated as follow:

a. Rate for extra KM = rate quoted by service provider with the KM given in the said usage category

Ex. Suppose for usage variant 80 KM* 10 Hrs a service provider has quoted Rs A/- (Inclusive GST). Then the extra KM rate will be = Rs. A/80 KM

b. Rate for extra Hrs = rate quoted by service provider with the Hrs. given in the said usage category

Ex. Suppose for usage variant 80 KM* 10 Hrs a service provider has quoted Rs A/- then the rate for extra Hrs in the said usage category will be = Rs A/10 Hrs.

9. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

10. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

11. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

12. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

13. Buyer Added Bid Specific SLA

File Attachment [Click here to view the file.](#)

14. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

PRE-QUALIFICATION CRITERIA/Technical Qualification Criteria :

A. Experience:

Minimum 5 years' experience in the field of providing taxi services to Central/ State Government /Semi-Government/Public Sector Undertakings. The bidder must have successfully executed/ completed at least one single order of 80% or two orders of 50% or three orders of 40% of the estimated bid value (per year only i.e. Rs. 10,00,000/-) for similar services in the last five years.

B. Turnover:

Annual turnover during the last three year should not be less than Rs. 05 Lakh per annum during the last three financial years.

C. Number of Vehicle Fleet:

Tenderers should have minimum fleet of 07 owned cars comprising of following segment of cars and the entire fleet should not be older than 4 years in the segment given in the scope of work.

D. GST registration: The tenderer should have a valid GST registration.

E. Taxi Registration: The tenderers whose vehicles have taxi permits only need to submit the tenders and attach documentary evidence of taxi permits and Insurance /Registration certificate.

F. The tenderer must possess the following documents:-

- a) Firm Registration Certificate
- b) PAN Card
- c) MSME Certificate for exemption for Experience & Turnover criteria
- d) Compliance with Motor Vehicles Act (RTO Certificate)
- e) Vehicle ownership documents
- f) IT Returns for last 3 years
- g) Strength of Driver & their ESI No (At least 07 Driver)
- h) Valid insurance documents
- i) Tenderers should have their own office in Bhopal Municipal area (attach documentary evidence).
- j) Tenderers should have current account in any Commercial Bank for effective payments of Services through NEFT or RTGS.
- k) **Bid Security Declaration:** MSE's as defined in MSE Procurement Policy issued by Gol or Bidders who are registered with central Procurement Organizations are exempt from submitting EMD. However they are required to submit Bid Security Declaration (Annexure-I)
- l) **Code of Integrity:** See Annexure-II

The tenderers should ensure that they fulfill the pre-qualification criteria before submitting the tender and they should also submit all the relevant details/information along with tender. The tenders submitted by tenderers who do not fulfill the pre-qualification criteria will summarily be rejected. CSIR-AMPRI, Bhopal reserves the right to reject any or all tenders without assigning any reason thereof.

Annexure-I

Bid-Securing (Security) Declaration Form

Date: _____

Bid No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- (a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity (Minimum 90 days) specified in the for

m of Bid; or

- (b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of : (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

Annexure-II

Format for declaration by the Bidder for Code of Integrity & conflict of interest

(On the Letter Head of the Bidder)

Ref. No: _____

Date _____

To,

(Name & address of the Purchaser)

Sir,

With reference to your Tender No. _____ dated _____ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned under Para _____ of your Tender document and have no conflict of interest as mentioned under Para _____ of Tender.

The details of any previous transgressions of the code of integrity with any

entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- (a)
- (b)
- (c)

We undertake that we shall be liable for any punitive action in case of transgression/ contravention of this code.

Thanking you,

Yours sincerely

y,

Signature
(Name of the Authorized Signatory)
Company Seal

Code of Integrity

1. The bidders/suppliers should sign a declaration about abiding by the Code of Integrity for Public Procurement in bid documents. In case of any transgression of this code, the bidder is not only liable to be removed from the list of registered suppliers, but it would be liable for other punitive actions such as cancellation of contracts, banning and blacklisting or action in Competition Commission of India, and so on.
2. **Code of integrity for Public Procurement** The Purchaser as well as bidders, suppliers, contractors and consultants should observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:
 - A. **“corrupt practice”**: making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;
 - B. **“Fraudulent practice”**: any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to secure a contract or in execution of the contract;
 - C. **“anti-competitive practice”**: any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of the Competition Act, 2002, between two or more bidders, with or without the knowledge of the purchaser, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;
 - D. **“coercive practice”**: harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
 - E. **“conflict of interest”**: participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of purchaser who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) bidder from the purchaser with an intent to gain unfair advantage in the procurement process or for personal gain; and
 - F. **“Obstructive practice”**: materially impede the purchaser’s investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent

nt it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the purchaser's Entity's rights of audit or access to information;

3. **Obligations for Proactive disclosures**

- A.** The Purchaser as well as bidders, suppliers, contractors and consultants, are obliged under Code of Integrity for Public Procurement to sue-moto proactively declare any conflicts of interest (coming under the definition mentioned above – pre-existing or as and as soon as these arise at any stage) in any procurement process or execution of contract. Failure to do so would amount to violation of this code of integrity; and
- B.** The bidder must declare, whether asked or not in a bid document, any previous transgressions of such a code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity. Failure to do so would amount to violation of this code of integrity;
- C.** To encourage voluntary disclosures, such declarations would not mean automatic disqualification for the bidder making such declarations. The declared conflict of interest would be evaluated and mitigation steps, if possible, taken by the purchaser.

4. **Punitive Provisions** Without prejudice to and in addition to the rights of the Purchaser to other penal provisions as per the bid documents or contract, if the Purchaser comes to a conclusion that a (prospective) bidder/supplier, directly or through an agent, has violated this code of integrity in competing for the contract or in executing a contract, the purchaser may take appropriate measures including one or more of the following:

A. If his bids are under consideration in any procurement

- i. Forfeiture or encashment of bid security;
- ii. Calling off of any pre-contract negotiations; and
- iii. Rejection and exclusion of the bidder from the procurement process.

B. If a contract has already been awarded

- I. Cancellation of the relevant contract and recovery of compensation for loss incurred by the purchaser;
- II. Forfeiture or encashment of any other security or bond relating to the procurement;
- III. Recovery of payments including advance payments, if any, made by the purchaser along with interest thereon at the prevailing rate.

C. Provisions in addition to above:

- i. Removal from the list of registered suppliers and banning/debarment of the bidder from participation in future procurements of the purchaser for a period not less than one year;
- ii. In case of anti-competitive practices, information for further processing may be filed under a signature of the Joint Secretary level officer, with the Competition Commission of India;
- iii. Initiation of suitable disciplinary or criminal proceedings against any individual or staff found responsible.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent

Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---