



Bid Document

Bid Details	
Bid End Date/Time/बिड बंद होने की तारीख/समय	24-04-2023
Bid Opening Date/Time/बिड खुलने की तारीख/समय	24-04-2023
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of
Department Name/विभाग का नाम	Department
Organisation Name/संगठन का नाम	Council Of S
Office Name/कार्यालय का नाम	Csir Ampri f
Item Category/मद केटेगरी	Hiring of Cr production
Contract Period/अनुबंध अवधि	8 Day(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	40 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience *In case any eligibility fo
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	1000000
Evaluation Method/मूल्यांकन पद्धति	Total value

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	2

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत

Beneficiary/लभार्थी :

Director

csir ampri bhopal, Department of Scientific and Industrial Research (DSIR), Council of Scientific and Industrial Research (Dr. Avanish Kumar Srivastava)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Account constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed fir
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in big State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along wi
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministr offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to s
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bic would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices
5. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single o % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / completion in support of Past Experience of Similar Services along with names, address and contact details of clients

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Geographic Presence Required. Also specify the documents to be uploaded by Service Provider in Comp

Scope of Work/Creative Brief:[1681377101.pdf](#)

Any other criteria required for eligibility/pre-qualification may be uploaded here. Also specify the docur

Payment terms:[1681377132.pdf](#)

Hiring Of Creative Agency - Category A; Production Of Capsule Film; NA; Capsule Film Of Hindi English (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	
Core	
DAVP Vendors required	Cate
Type of Services	proc
Print Ads	NA
TV	caps
Web	NA
Radio	NA
Outdoor	NA
Other Creatives	proc
Language Versions	hind
State	NA
Addon(s)/एडऑन	
Additional Detai	
Specify language of master version	ENG
Number of Pages (In case of other creatives)	o

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र.सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता
1	Sanjay Kumar	462026,CSIR-Advanced Materials and Process Institute(AMPRI), Formerly Known as RRL, Hos Near Habibganj Naka

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. **Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent. Bidders are bound to accept the revised quantity or duration can only be increased up to 25 percent.

2. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG)

Director, CSIR-AMPRI, Bhopal
payable at
Payable at Bhopal

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure

3. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG)

Director, CSIR-AMPRI, Bhopal

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand of the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter of hard copy of Original FDR to the Buyer within 15 days of award of contract.

4. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking

Director, CSIR-AMPRI, Bhopal

Account No.
131610011004778
IFSC Code
UBIN0813168

Bank Name
Union Bank of India
Branch address
RRL bhopal

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of PBG within 15 days of award of contract.

5. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

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Scope of W

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Scope of Work / Deliverables :-

- a) The duration of Capsule Film shall be up to 10 Minutes (Final edited version)
- b) Bidder has to make /shoot the Movie / Film under the supervision/guidance of the Buyer

- c) Number of Capsule Movie/Film : 1 (One)
- d) Indoor and outdoor shooting (denovo) with animations.
- e) Quality of the movie/ film - 4K UHD in colour
- f) Script writing : The script and content has to be taken care of by the film r
- g) Voiceover (Hindi & English)
- h) Capacity to provide drones for shooting with permission.
- i) Output in mp4 and other compatible video formats.
- j) The movie / film (Final edited version) have to be submitted ir
ve.**

Note : -

- 1) Copyright of finished/ extracts and all content materials will rest with CSIR-AMPRI for all legal and statutory purposes.
- 2) The bidders should have the capacity to complete the services / work **with** the date of receipt of Award of Contract.
- 3) **The cost of transportation and accommodation during making the movie / Film will have to be borne by the Firm/ Agency. No separate/additional cc shall be paid by this Institute except Total Rs. Quoted on GeM (Based on D rates+any other charges/expenses) by the firm.**

6. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

7. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid

8. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

सीएसआईआर-प्रगत पदार्थ तथा प्रक्रम अनुसंधान संस्थान, भोपाल

CSIR-ADVANCED MATERIALS & PROCESSES RESEARCH INSTITUTE

होशंगाबाद रोड, ह

Hoshangabad Road,

भोपाल(म.प्र.) / Bhop

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Tender Docun

Ref. No.2(65)/AMPRI/GEN/23-24

CSIR-ADVANCED MATERIALS & PROCESSES RESEARCH INSTITUTE ,BHOPAL is
dustrial Research, New Delhi, funded by Govt. of India.

1. Director, CSIR-ADVANCED MATERIALS & PROCESSES RESEARCH INSTITUTE
Empanelled Firm/Agencies based on DAVP rates , for providing the follow
- 2.

CF

1	Description / Tender Details for Work/Services	Production of Capsule Film - One No. (Detailed as per Scope of Work as per Chapter 4)
2	Type of Bid - — —	<u>Open Tender - TWO Bid System</u>

3	Bid Security -	Bid-Securing(Security) Declaration - must be submitted with bid.
4	Performance Security	03 % of Contract Value (Ref. Terms & conditions clause no. 42)

2. Interested Bidders can obtain further information from the office of the Administrative Officer, CSIR-AM

3. The Director, AMPRI, Bhopal, India reserves the right to accept any or all tenders either in part or ir

**Note : 1) Please note that the submission of bid shall be presumed that the bidder have gone th
lar tendering process.**

2) All correspondence must be addressed to Director, CSIR-AMPRI, BHOPAL only.

1.	The acceptance of the quotation will rest with the competent authority of Director, CSIR-AMPRI, Bhubaneswar, who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or accept any or all the quotations received without assigning any reason.
2.	Bid validity should be minimum period of 90 days from the date of opening of the quotation.
3.	This Invitation for Bids is open to all supplier's who are either Class I or Class 2 suppliers as per Order No. P-45021/2/2017-PP (BE-II) dt. 16 th September 2020 issued by DIPP, Ministry of Commerce and Industry, Government of India.
4	<p><u>Restrictions on procurement from a bidder of a country which shares a land border with India</u></p> <p>As per GOI, Ministry of Finance, Department of expenditure, Public Procurement Division Order (Public Procurement Order No.1) dated 23rd July 2020, any bidder from a country which shares a land border with India will be eligible to bid in the procurement only if the bidder is registered with the Competent authority specified in Annexure I of the Order.</p> <p>A certificate shall be submitted by the bidder offering bid for the subject procurement stating "the bidder is not sharing a land border with India, or the bidder offering bid for the subject procurement is sharing a land border with India and is registered with the Competent Authority as specified in Annexure I of the GOI, Ministry of Finance, Department of expenditure, Public Procurement Division Order (Public Procurement Order No.1) dated 23rd July 2020. Documentary proof of registration should be enclosed alongwith the bid.</p>
5.	Payment Term : AS PER TENDER
6.	Work Completion period required should be invariably specified in the quotation. The offered work period shall have to be strictly adhered to in case an order is placed.

7.	Liquidated Damages/Penalty Clause for delays in completion of work after period mentioned in Te The applicable rate is 0.5% per week and maximum deduction is 10% of the contract price
8.	If the deliveries are not maintained and due to that account the purchaser is forced to buy the mat isk and cost from elsewhere, the loss or damage that may be sustained there by will be recoverec aulting supplier.
9.	TDS would be recovered as per rules in case of Fabrication/ Servicing/ Maintenance jobs/Installation Kindly furnish your PAN & GST Number etc. in your quotation for our records.

10	Payment Term : As per Chapter 3 . Please inform your Bank details for RTGS payment.
11	All disputes shall be settled in the courts of Bhopal M.P. Jurisdiction only.
12	<p>The dispute settlement mechanism/arbitration proceedings shall be concluded as u</p> <p>(a) <i>In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to an er arising out of or connected with this agreement, such disputes or difference shall be settled in ac ce with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifi or re-enactments thereof shall apply to the arbitration proceedings.</i> All such cases shall be referred to International Arbitration Centre (DIAC), Delhi High Court, New Delhi for final decision.</p> <p>(b) In the case of a dispute between the purchaser and a Foreign Supplier, the dispu all be settled by arbitration In accordance with provision of sub-clause (a) above. f this is not acceptable to the supplier then the dispute shall be settled in accord with provisions of UNCITRAL (United Nations Commission on International Trade l Arbitration Rules.</p>

13. As per Govt. of India procurement policies, Purchase preference, eligibility of bidders and other conditions will be as prescribed in DIPP Order No. P-45021/2/2017-PP (BE-II) dated 4th June 2020 and 16th September 2020. Bidders should mandatorily indicate whether they are under class I or class II local supplier. Non-local suppliers cannot participate in any of the tender upto 200 crores.

Local supplier means a supplier or service provider whose product or service offered for procurement meets the minimum local content as prescribed in DIPP Order No. 45021/2/2017-PP (BE-II) dated 4th June 2020 and 16th September 2020 or by the competent Ministries / Departments in pursuance of this order.

“Local content “ means the amount of value added in India which shall unless otherwise prescribed by the Nodal Ministry, be the total value of the items procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including net customs duties) as a proportion of the total value, in percent.



Purchase Preference Policies

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The purchaser intends to give product reservation/purchase preference/price preference in Line with current Govt. of India procurement policies to help inclusive national economic growth by providing long term support to Small and Medium enterprises (SMEs) and disadvantaged sections of the society and to address environmental concerns along with preferential market access in govt. procurements. Bidders desirous of submitting their bids in accordance with the Make in India Policy of GOI must submit an Affidavit of self Certification regarding minimum local content as per the format enclosed with the bidding document.

For the above purpose, Class-I/Class-II local supplier means a supplier or service provider whose product or service offered for procurement meets the minimum local content as prescribed in DIPP Order No. P-45021/2/2017-PP (BE-II) dated 4th June 2020 and revised DIPP Order dated 16.09.2020 or by the competent Ministries/Departments in pursuance of this order and local content means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the items procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.



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Appropriate action can be taken, if :

- (a) If a Bidder withdraws or amends or modifies or impairs or derogates its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- (b) In case of a successful Bidder, if the Bidder fails to furnish order acceptance.



16	<p>Period of Validity of Bids</p>
	<ol style="list-style-type: none"> 1. Bids shall remain valid for minimum of 90 days after the date of bid opening prescribed by the Purchaser. A bid valid for a shorter period shall be rejected by the Purchaser as non-responsive. 2. In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (by post, fax or e-mail). The bid security provided shall also be suitably extended failing which the bid would be summarily ignored. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid. 3. Bid evaluation will be based on the bid prices without taking into consideration the above corrections.

17	<p>Format and Signing of BID</p>
	<ol style="list-style-type: none"> 1. The bids may be submitted in single bid or in two parts as specified in the Invitation for Bids /NIT. 2. The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid detailing his/her name and contact details. 3. Any interlineations, erasures or overwriting shall be valid only if they are initialed by the persons or persons signing the bid.

18	<p>Submission, Sealing and Marking of Bids</p>
	<p>The bidder should submit their duly encrypted bids on or before due date and time of submission mentioned in Critical Data Sheet. You are requested to go through the uploading process well in advance so as to avoid last minute hitches. (Bids received by FAX/E-mail would not be considered for evaluation.)</p>

19	<p>Deadline for Submission of Bids</p>
	<ol style="list-style-type: none"> 1. Bids must be submitted on or before the due date and time. 2. The Purchaser may, at its discretion, extend the deadline for submission of bids by amending the bid documents in accordance with Clause relating to Amendment of Bidding Documents in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended. Such amendments would appear as a corrigendum on Portal against the relevant .

20	<p><u>Late Bids-</u></p> <ol style="list-style-type: none"> 1. Any bid received by the Purchaser after the deadline for submission of bids prescribed by the Purchaser will be rejected. 2. Such tenders shall be marked as late and not considered for further evaluation.
21	<p><u>Withdrawal, substitution and Modification of Bids.</u></p> <p>It would be governed by the Standard Operating Procedure .</p>

22	<p><u>Opening and Evaluation of Bids</u></p> <p><u>Opening of Bids by the Purchaser</u></p> <ol style="list-style-type: none"> 1. In the event of the specified date of Bid opening being declared a holiday for the Purchaser, the Bids shall be opened at the appointed time and location on the next working day . In two-part bidding, the financial bid shall be opened only after technical evaluation. 2. Bids that are received late shall not be considered further for evaluation, irrespective of the circumstances.
23	<p><u>Confidentiality</u></p> <ol style="list-style-type: none"> 1. Information relating to the examination, evaluation, comparison, and post qualification of bids, and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until publication of the Contract Award. 2. Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post qualification of the bids or contract award decisions may result in the rejection of its Bid.
24	<p><u>Clarification of Bids</u></p> <p>To assist in the examination, evaluation, comparison and post qualification of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. However, no negotiation shall be held except with the lowest bidder, at the discretion of the purchaser. Any clarification submitted by a bidder in respect to its bid which is not in response to a request by the purchaser shall not be considered.</p>

25	<p>Preliminary Examination</p> <ol style="list-style-type: none"> 1. The Purchaser shall examine the bids to confirm that all documents and technical documentation requested Tender have been provided, and to determine the completeness of each document submitted. 2. The Purchaser shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the offer shall be rejected. <ol style="list-style-type: none"> a) Bid Form and Price Schedule, in accordance with Tender ; b) All the tenders received will first be scrutinized to see whether the tenders meet the basic requirements as incorporated in the tender enquiry document. The tenders, who do not meet the basic requirements, are to be treated as unresponsive and ignored. The following are some of the important points, for which a tender may be declared as unresponsive and to be ignored, during the initial scrutiny: <ol style="list-style-type: none"> (i) The Bid is unsigned (ii) The Bidder is not eligible. (iii) The Bid validity is shorter than the required period. (iv) The Bidder has quoted for Services / goods tender/ manufactured by a different firm without the required authority letter from the proposed Service provider manufacturer. (v) Bidder has not agreed to give the required performance security or has not furnished the bid security. (vi) The services/goods quoted are sub-standard, not meeting the required specification, etc. (vii) Against the schedule of Requirement (incorporated in the tender enquiry), the bidder has not quoted for the entire requirement as specified in that schedule. (viii) The bidder has not agreed to some essential condition(s) incorporated in the tender enquiry.
26	<p>Responsiveness of Bids</p> <ol style="list-style-type: none"> 1. Prior to the detailed evaluation, the purchaser will determine the substantial responsiveness of each bid to the bidding documents. For purposes of this clause, a substantive responsive bid is one, which conforms to all terms and condition of the bidding documents without material deviations, reservations or omissions. A material deviation, reservation or omission is one that: <ol style="list-style-type: none"> (a) Affects in any substantial way the scope, quality, or performance of the Goods /Services specified in the Contract; or (b) Limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the Bidder's obligations under the Contract; or (a) If rectified, would unfairly affect the competitive position of other bidders presenting substantially responsive bids. 2. The purchasers' determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. 3. If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation or omission. 4. If a bidder quotes Nil Charges/consideration, the bid shall be treated as unresponsive and will not be considered.

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Non-Conformity, Error and Omission

1. Provided that a Bid is substantially responsive, the Purchaser may waive any nonconformities or omissions in the Bid that do not constitute a material deviation.
2. Provided that a bid is substantially responsive, the Purchaser may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.
3. Provided that the Bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:
 - (a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;
 - (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - (c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
4. Provided that a bid is substantially responsive, the purchaser may request that a bidder may confirm the correctness of arithmetic errors as done by the purchaser within a target date. In case, no reply is received then the bid submitted shall be ignored and its Bid Security may be forfeited.

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Examination of Terms & Conditions, Technical Evaluation

1. The Purchaser shall examine the Bid to confirm that all terms and conditions specified in the Tender have been accepted by the Bidder without any material deviation or reservation.
2. The Purchaser shall evaluate the technical aspects of the Bid submitted in accordance with Tender, to confirm that all requirements specified in Schedule of Requirements/Scope of Work of the Bidding Documents have been met without any material deviation or reservation.
3. If, after the examination of the terms and conditions and the technical evaluation, the Purchaser determines that the Bid is not substantially responsive in accordance with Tender, it shall reject the Bid.

Evaluation and comparison of bids

- 1.The Purchaser shall evaluate each bid that has been determined, up to this stage of the evaluation, to be substantially responsive.
- 2.To evaluate a Bid, the Purchaser shall only use all the factors, methodologies and criteria defined below. No other criteria or methodology shall be permitted.
- 3.The bids shall be evaluated on the basis of final landing cost which shall be arrived as under:

For Services / goods - render / manufactured in India

- (i) The price of the services/goods quoted ex-works including all taxes already paid.
- (ii) GST and other taxes, if any which will be payable on the services/goods if the contract is awarded.
- (iii) Charges for inland transportation, insurance and other local services required for delivering the goods at the desired destination.(for goods only)
- (iv) Wherever applicable, the cost towards the installation, commissioning, spares, extended warranty, AMC/CMC, site preparation and training including any incidental services, if any

Note:In case of goods , Where there is no mention of packing, forwarding, freight, insurance charges, taxes etc. such offers shall be rejected as incomplete.

Eligibility of Class -I local supplier/ Class-II local supplier / Non-local suppliers for different type of procurements.

- a) In procurement of all goods, services in respect of which the Nodal Ministry /Department has communicated that there is sufficient local capacity and local competition, only Class-I local supplier as defined under the Public Procurement (Preference to Make in India) Order 2017- Revision dated 4th June 2020 and revised on 16th September 2020, shall be eligible to bid irrespective of purchase value.
- b) Only Class-I local supplier and Class-II local supplier as defined under the Order shall be eligible to bid, except when Global tender enquiry has been issued. In global tender enquiries, Non-local suppliers shall also be eligible to bid along with Class-I local suppliers and Class-II local suppliers in procurement of all goods, services not covered by para a) above and with estimated value of purchases less than Rs.200 crore.

Purchase Preference

Subject to the provision of Public Procurement (Preference to Make in India) Order 2017- Revision dated 4th June 2020 and revision dated 16th September 2020 and to any specific instructions issued by the Nodal Ministry or in pursuance of this order, purchase preference shall be given to Class-I local supplier in procurements undertaken by procuring entity in the matter specified hereunder:

- a) The purchaser has restricted the eligibility of the supplier to Indian suppliers only as per para 06 of the invitation to bid / NIT. In procurement of all goods in respect of which the Nodal Ministry/Department has communicated that there is sufficient local capacity and local competition, only Class I local supplier as defined under the order shall be eligible to bid irrespective of purchase value.
- b) If the tendered items are not listed by the Nodal Ministry indicating the local ca

capacity and local competition, the following procedure of evaluation shall be followed, for goods with estimated value of less than Rs.200 crore. :

c) In the procurement of services / goods which are covered by above and which are divisible in nature, the Class-I local supplier shall get purchase preference over Class -II local supplier as well as Non-local supplier as per the following procedure -

i) Among all qualified bids, the lowest bid will be termed as L1. If L1 is Class-I local supplier, the contract for full quantity will be awarded to L1.

(ii) If L1 bid is not Class-I local supplier, 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder amongst the Class-I local supplier will be invited to match the L1 price for the remaining 50% quantity, subject to the class-I local supplier's quoted price falling within the margin of purchase preference, and the contract for that quantity shall be awarded to such Class-I local supplier, subject to matching the L1 price. In case such lowest eligible Class-I local supplier fails to match the L1 price or accepts less than the offered quantity, the next higher Class-I local supplier within the margin of purchase preference shall be invited to match the L1 price for the remaining quantity and so on. And the contract shall be awarded accordingly. In case some quantity is still left uncovered on Class-I local suppliers, then such balance quantity may also be ordered on the L1 bidder.

(c) In the procurement of services / goods which are not divisible in nature and in procurement of services where the bid is evaluated on price alone, the Class-I local supplier get purchase preference over the Class-II local supplier as well as non-local supplier as per the following procedure.

i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a Class-I local supplier, the contract will be awarded to L1.

ii. If L1 is not from a Class-I local supplier, the lowest bidder among the Class-I local suppliers will be invited to match the L1 price, subject to Class-I local supplier's quoted price falling within the margin of purchase preference. Accordingly, the contract shall be awarded to such Class-I local supplier subject to matching the L1 price.

iii. In case such lowest eligible Class-I local supplier fails to match the L1 price, the Class-I local supplier with the next higher bid within the margin of purchase preference shall be invited to match the L1 price. This may be repeated until all the Class-I local suppliers within the margin of purchase preference are given an opportunity to match the L1 price. The contract shall be awarded accordingly. In case none of the Class-I local suppliers within the margin of purchase preference match the L1 price, the contract may be awarded to the L1 bidder.

(d) If a Nodal Ministry is satisfied that Indian suppliers of an item are not allowed to participate and / or compete in procurement by any foreign government, it may, if it deems appropriate, restrict or exclude bidders from that country from eligibility for procurement of that item and / or other items relating to that Nodal Ministry.

(e) Class - I local suppliers /class-II local suppliers at the time of submission of bid must submit a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made, as per the proforma, failing which no purchase preference shall be granted. In case the bid value is more than Rs.10.00 crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accounta

nt or a chartered accountant for OEMs other than companies as per the Public Procurement (Preference to Make-in - India) order 2017 dated 4.6.2020 and 16th September 2020.

- (f) Only Class-I and Class-II local suppliers as per MII order dated 4.6.2020 and 16th September 2020 will be eligible to bid. **Non-Local suppliers as per MII order dated 4.6.2020 and 16th September 2020 are not eligible to participate. Class -II local supplier will not get purchase preference in any procurement undertaken by the institute.**

Purchase Preference In case of MSE-

1. In tender, where the items are divisible, the participating Micro and Small Enterprises (MSE) quoting price within price band of L1+15 (fifteen) per cent shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply up to 25 (twenty five) per cent of total tendered value. The 25 (twenty five) per cent quantity is to be distributed proportionately among these bidders, in case there are more than one MSMEs within such price band.

2. Within this 25% (Twenty five Percent) quantity, a purchase preference of 20 (twenty) per cent out of 25 (twenty five) per cent is reserved for MSEs owned by Scheduled Caste (SC)/Scheduled Tribe (ST) entrepreneurs (if they participate in the tender process and match the L1 price). Further, out of the total annual procurement from the MSEs, (3%) three percent from within the 25% target shall be earmarked for procurement from MSEs owned by women. Provided that, in the event of failure of such SC/ST MSE to participate in tender process or meet tender requirements and L1 price, four per cent sub-target shall be met from other MSE. In case the items are not divisible, then the MSE quoting price within price band L1 + 15% may be awarded for full/complete supply of total tendered quantity to MSE, considering the spirit of the policy for enhancing the Government procurement from MSEs.

32 **Contacting the Purchaser :**

1. No Bidder shall contact the Purchaser on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded.
2. Any effort by a Bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or contract award may result in rejection of the Bidder's bid.

33	<p>Post qualification</p> <p>1. In the absence of pre-qualification, the Purchaser will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily, in accordance with the tender.</p> <p>2. The determination will take into account the eligibility criteria listed in the bidding documents and will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, as well as such other information as the Purchaser deems necessary and appropriate.</p> <p>3. An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid.</p>
34	<p>Purchaser's right to accept Any Bid and to reject any or All Bids</p> <p>The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.</p>
35	<p>Option Clause</p> <p>The Purchaser reserves the right to increase or decrease the quantity/duration of the required services up to 25% (Twenty-Five) per cent at any time, till final delivery date (or the extended delivery date of the contract), by giving reasonable notice even though the quantity/duration ordered initially has been supplied in full before the last date of the delivery period (or the extended delivery period)</p>

36	<p>AWARD OF CONTRACT</p> <p>A. Negotiations</p> <p>Normally, there shall not be any negotiation. Negotiations, if at all, shall be an exception and only in the case of items with limited source of supply. Negotiations shall be held with the lowest evaluated responsive bidder. Counter offers tantamount to negotiations and shall be treated at par with negotiations in the case of one time purchases.</p> <p>B. Award Criteria</p> <p>The Purchaser will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily. The details of the award would be hosted on the website of the Purchaser.</p> <p>C. Purchaser's right to vary Quantities at Time of Award</p> <p>The Purchaser reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements to the extent of 25% without any change in unit price or other terms and conditions.</p>
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37	<p>A. Signing of Contract</p> <p>1. Promptly after notification, the Purchaser shall send the successful Bidder the Agreement/Purchase Order.</p> <p>B. Order Acceptance</p> <p>1. The successful bidder should submit Order acceptance and complete the services / work in 10 days from the date of issue of order/signing of contract, failing which it shall be presumed that the vendor is not interested and appropriate action can be taken as per Bid Security Declaration submitted by the bidder.</p> <p>2. The order confirmation must be received. However, the Purchaser has the powers to extend the time frame for submission of order confirmation beyond the original date. Even after extension of time, if the order confirmation is not received, the contract is liable to be cancelled provided that the purchaser, on being satisfied that it is not a case of cartelization and the integrity of the procurement process has been maintained, may, for cogent reasons, offer the next successful bidder an opportunity to match the financial bid of the first successful bidder, and if the offer is accepted, award the contract to the next successful bidder at the price bid of the first successful bidder.</p>
38	<p>Bidder's responsibility to take care of safety, security of their representatives , their Instruments/equipments and the property of this Institute while making tendered Documentary Movie / Film.</p>
39	<p>Force Majeure</p> <p>1. Notwithstanding the provisions of relating to extension of time, Liquidated damages and Termination for Default the Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.</p> <p>2. For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereignty, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.</p> <p>3. If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such circumstances and the cause thereof within 21 days of its occurrence. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.</p> <p>4. If the performance in whole or in part or any obligations under the contract is prevented or delayed by reason of Force Majeure for a period exceeding 60 days, either party may at its option terminate the contract without any financial repercussions on either side.</p>
40	<p>In the event that two or more Bidders quote the same BID Price (the "Tie BIDs"), the Authority shall identify the Selected Bidder by draw of lots, which shall be conducted, with prior notice, in the presence of the Tie Bidders who choose to attend. In case short of time draw of lots will be done through Video Conferencing.</p>

- 41 The bid security may be forfeited:
- (g) If a Bidder withdraws or amends or modifies or impairs or derogates its bid during the period of bid validity specified by the Bidder on the Bid Form; or
 - (h) In case of a successful Bidder, if the Bidder fails to furnish order acceptance within 14 days of the order or fails to sign the contract and/or fails to furnish Performance Security within 21 days from the date of contract/ order.

42

Performance Security- Must remain valid for Work completion period 10 days + 60 days

1. To be submitted after receipt of award of contract/PO, the Supplier shall furnish performance security (PS) in the amount specified in Tender, valid till 60 days beyond contractual obligations.
2. The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
3. The Performance Security shall be denominated in Indian Rupees for the offers received for supplies within India.
4. In the case of imports, the PS may be submitted either by the principal or by the Indian agent and, in the case of purchases from indigenous sources, the PS may be submitted by either the manufacturer or their authorized dealer/bidder.
5. The Performance security shall be in one of the following forms:
 - (a) A Bank guarantee or stand-by Letter of Credit issued by a Nationalized/ Scheduled bank located in India in the form provided in the bidding documents. Or
 - (b) A Demand draft in favour of the Director, CSIR-AMPRI, Bhopal Or,
 - (c) A Fixed Deposit Receipt pledged in favour of the Director, CSIR-AMPRI, Bhopal Or,
 - (d) RTGS /NEFT in favour of Director, CSIR-AMPRI, Bhopal.
6. The performance security will be discharged by the Purchaser and returned to the Supplier not later than 60 days following the date of completion of the Supplier's performance obligations, including any warranty obligations, unless specified otherwise in Tender, without levy of any interest.
7. In the event of any contract amendment, the supplier shall, within 21 days of receipt of such amendment, furnish the amendment to the performance security, rendering the same valid for the duration of the contract, as amended for further period of 60 days thereafter.
8. The performance security must be received within 21 days. However, the Purchaser has the powers to extend the time frame for submission of Performance Security (PS). Even after extension of time, if the PS is not received, the contract is liable to be cancelled provided that the purchaser, on being satisfied that it is not a case of cartelization and the integrity of the procurement process has been maintained, may, for cogent reasons, offer the next successful bidder an opportunity to match the financial bid of the first successful bidder, and if the offer is accepted, award the contract to the next successful bidder at the price bid of the first successful bidder.

1.43.9 Whenever, the bidder chooses to submit the Performance Security in the form of Bank Guarantee, then he should advise the banker issuing the Bank Guarantee to immediately send by Registered Post (A.D.) an unstamped duplicate copy of the Guarantee directly to the Purchaser with a covering letter to compare with the original BG for the correctness, genuineness, etc.

1	Description of Services	(As PER TENDER)
2	Period required for completion of Work /Services from the date of receipt of Award of Contract as per Tender Enquiry	Within 10 days from the date of receipt of Award of Contract.
3.	Performance Security (DD/ PBG/FDR)	03% of contract value
4.	Final Destination for services / work	C.S.I.R. - Advanced Materials And Processes Research Institute, Hoshangabad Rd, Near Habibganj Naka, Bhopal 462 015 (M.P.)
5.	<u>Payment Term:- 100% Payment shall be made after satisfactory completion of work/services as per tender, submission of Invoice, Performance Security and duly certificate from the End User to make payment.</u>	

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Scope of Work / Deliverables :-

- a) The duration of Capsule Film shall be up to 10 Minutes (Final edited version)
- b) Bidder has to make /shoot the Movie / Film under the supervision/guidance
- c) Number of Capsule Movie/Film : 1 (One)
- d) Indoor and outdoor shooting (denovo) with animations.
- e) Quality of the movie/ film - 4K UHD in colour
- f) Script writing : The script and content has to be taken care of by the film maker
- g) Voiceover (Hindi & English)
- h) Capacity to provide drones for shooting with permission.
- i) Output in mp4 and other compatible video formats.
- j) The movie / film (Final edited version) have to be submitted in**

ve.

Note : -

- 1) Copyright of finished/ extracts and all content materials will rest with CSIR-AMPRI for all legal and statutory purposes.
- 2) The bidders should have the capacity to complete the services / work with the date of receipt of Award of Contract.
- 3) The cost of transportation and accommodation during making the movie / Film will have to be borne by the Firm/ Agency. No separate/additional cost shall be paid by this Institute except Total Rs. Quoted on GeM (Based on D rates+any other charges/expenses) by the firm.

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Criteria or Grounds for S

1. Bid submitted is not valid for minimum period of 90 days from the date of opening
2. Late submission of bid.
3. Any conditional clause in quoted Bid which is not as per CSIR-AMPRI, BHOPAL 462026 to

4. Quoted offer is not as per CSIR-AMPRI, BHOPAL 462026 tender and there is deviation
5. Bid is unsigned.
6. Bidder is not eligible.
7. The tenderer has not agreed to some essential condition(s) incorporated in the te

Points on which clarifications from suppliers can be sought

1. Ambiguity in quoted bid
2. Ambiguity in commercial terms including payment terms. Necessary information not provided to Documentation requirement but non-related to any aspect of the price of the
3. Non-submission of sufficient supporting Technical Literature / data.
4. Bid validity extension beyond 90 days, in case it is required by the institute.
5. Non-submission of any or all requisite formats as per tender.
6. Non-acceptance to payment terms mentioned in Tender Document.

PRICE SCHEDULE

Sr No	Details of Work / Services	Total Price Rs. (Including all taxes, all other charges)
1.	Capsule Movie/Film - 01 Nos	To be quoted on GeM - Rate based on DAVP rates + any other charges/expenses if any.
	*No additional charges shall be paid above Total Price Rs. Quoted by the bidder.	

Price C**(To be submitted**

“Certified that rates quoted in this tender is/are not higher than the rates quoted for the same / organization”.

Notes:

***Statutory Deductions like TDS / IT etc., shall be deducted by the Institution**

***Do not quote price in Technical Bid**

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Eligibility / Qu

Sr.No.	Details	Bidder's Confirmation
1.	The Firm/ Agency should be empanelled with DAVP (Valid documentary evidence of empanelment must be submitted with the technical bid).	Documentary proof should be submitted with Technical Bid
2.	Legal Entity :- The firm should be a company registered under the provision of the Indian Companies Act, 2013 / Companies Act, 1956 or a partnership firm registered under the Indian partnership Act , 1936 or the Limited Liability Partnerships Act, 2008	Documentary proof should be submitted with Technical Bid
3.	Tax and GST registration : The agency must be registered under Income Tax and GST	Documentary proof of PAN & GST certificate copies should be submitted with Technical Bid
4.	Turnover : The agency should have an average turnover of Rs. 40 Lakhs , in the last 03 audited financial years from the date of publication of this tender.	Documentary proof should be submitted with Technical Bid
5.	Project Experience : The agencies must have successfully completed at least 20 Science category film from work orders of Central / State Govt . / PSUs / with order value of minimum Rs. 05 Lakhs for each documentary in the last 03 years from the date of issue of this Tender.	Documentary proof of successfully completed the services/work should be submitted with Technical Bid

6.	The bidder must submit a self-certificate using the letterhead of the firm/ agency that it has not been blacklisted/Debarred by any Govt. Department/ Govt.Organization.	Self-certificate must be submitted with Technical Bid.
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Confirmation on above points with Seal & Signature of quoted firm: _____

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Other Sta
(To be enclosed

Table c

Sl. No.	Name	Annexure
01.	Bidder Information Form (to be enclosed with the technical bid)	I
02.	Bid Securing Declaration. (to be enclosed with the technical bid) (Bid Security Declaration)	II
03.	Performance Statement Form (to be enclosed with the technical bid)	III
04.	Technical Specification Compliance cum Deviation Statement Form (to be enclosed with the technical bid)	IV
05.	Bid Form (to be enclosed with the Technical bid)	V
06.	Format of declaration of abiding by the code of integrity and conflict of interest to be submitted by the bidder. (to be enclosed with the technical bid)	VI
07	Check List (to be enclosed with the technical bid)	VII

Bidder Info

(a) *The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations
he firm]*

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender No.: *[insert number from Invitation for bids]*

01.	Bidder's Legal Name <i>[insert Bidder's legal name]</i>
02.	In case of JV, legal name of each party: <i>[insert legal name of each party in JV]</i>
03.	Bidder's actual or intended Country of Registration: <i>[insert actual or intended Country of Registration]</i>
04.	Bidder's Year of Registration: <i>[insert Bidder's year of registration]</i>
05.	Bidder's Legal Address in Country of Registration: <i>[insert Bidder's legal address in country of registration]</i>
06.	<p>Bidder's Authorized Representative Information</p> <p>Name: <i>[insert Authorized Representative's name]</i></p> <p>Address: <i>[insert Authorized Representative's Address]</i></p> <p>Telephone/Fax numbers: <i>[insert Authorized Representative's telephone/fax numbers]</i></p> <p>Email Address: <i>[insert Authorized Representative's email address]</i></p>
07.	<p>Attached are copies of original documents of: <i>[check the box(es) of the attached original documents]</i></p> <p>Articles of Incorporation or Registration of firm named in 1, above.</p>

Signature of Bidder _____

Name _____

Business Address _____

Bid-Securing I

(Bid Secu

Date: _____
Bid No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from

- (a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the pe
- (b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity ordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, he expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capa

Name: (insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of : (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint

PERFORMANCE

(For a period of)

Name of the Firm.....

]

Place :

Date :

Technical Specification Compliance

Technical compliance against CSIR-AMPRI, BHOPAL 462026 Tender No. _____

Place:

Date:

Signature and seal of the
Manufacturer/Bidder on this page

NOTE:

- 1) Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".

Sr.
o.

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5.

Bi

(To be submitted with Technical E

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its]

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender No.: *[insert number from Invitation for Bids]*

Invitation for Bid No.: *[insert No]*

To: *[insert complete name of Purchaser]*

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents.
- (b) We offer to provide services in conformity with the Bidding Documents and in accordance with the S
- (c) The total price of our Bid, (d) below, is: *[N.A.]*

- (d) ~~The discounts offered and the methodology for their application are:~~

Discounts: ~~If our bid is accepted, the following discounts shall apply. *[Specify in detail each discount]*~~
- (e) Our bid shall be valid for the period of 90 days from the date fixed for the bid opening, and it shall r
- (f) If our bid is accepted, we commit to submit a **performance security-** as per Tender for the due p
ard of Contract.

- (g) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you

Signed:

[insert signature of person whose name and capacity are shown]

In the capacity of *[insert legal capacity of person signing the Bid Submission Form]*

Name: *[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Format for declaration by the Bidder

(Must enclosed

(On the Letter

Ref. No: _____

Date _____

To,

(Name & address of the Purchaser)

Sir,

With reference to your Tender No. _____ dated _____ I/We hereby declare that we shall have no conflict of interest as mentioned under Para of Tender.

The details of any previous transgressions of the code of integrity with any entity in any country during

a

b

c

We undertake that we shall be liable for any punitive action in case of transgression/ contravention of

Thanking you,

T&C of Code of Integrity/Conflict of Interest :-

1. The bidders/suppliers should sign a declaration about abiding by the Code of Integrity for Public Procurement on the list of registered suppliers, but it would be liable for other punitive actions such as cancellation.
2. **Code of integrity for Public Procurement** The Purchaser as well as bidders, suppliers, contractor and practices, either directly or indirectly, at any stage during the procurement process or during execution.
 - A. **“corrupt practice”**: making offers, solicitation or acceptance of bribe, rewards or gifts or any malpractices.

urement process or contract execution;

- B. **“Fraudulent practice”**: any omission or misrepresentation that may mislead or attempt to mislead or providing false information for participation in a tender process or to secure a contract or
- C. **“anti-competitive practice”**: any collusion, bid rigging or anti-competitive arrangement, or any other without the knowledge of the purchaser, that may impair the transparency, fairness and the progress of the
- D. **“coercive practice”**: harming or threatening to harm, persons or their property to influence the
- E. **“conflict of interest”**: participation by a bidding firm or any of its affiliates that are either involved in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with the purchaser; or improper use of information obtained by the (prospective) bidder from the purchaser with
- F. **“Obstructive practice”**: materially impede the purchaser’s investigation into allegations of non-compliance; or by concealing of evidence material to the investigation; or by making false statements to investigators; or by impeding the purchaser’s

3. **Obligations for Proactive disclosures**

- A. The Purchaser as well as bidders, suppliers, contractors and consultants, are obliged under Code of Integrity mentioned above – pre-existing or as and as soon as these arise at any stage) in any procurement process.
- B. The bidder must declare, whether asked or not in a bid document, any previous transgressions of the bidder with her Procuring Entity. Failure to do so would amount to violation of this code of integrity;
- C. To encourage voluntary disclosures, such declarations would not mean automatic disqualification of the bidder, if possible, taken by the purchaser.

4. **Punitive Provisions** Without prejudice to and in addition to the rights of the Purchaser to other penalties, a bidder/supplier, directly or through an agent, has violated this code of integrity in competing for the contract:

A. **If his bids are under consideration in any procurement**

- i. Forfeiture or encashment of bid security;
- ii. Calling off of any pre-contract negotiations; and
- iii. Rejection and exclusion of the bidder from the procurement process.

B. **If a contract has already been awarded**

- I. Cancellation of the relevant contract and recovery of compensation for loss incurred by the purchaser;
- II. Forfeiture or encashment of any other security or bond relating to the procurement;
- III. Recovery of payments including advance payments, if any, made by the purchaser along with the contract.

C. **Provisions in addition to above:**

- i. Removal from the list of registered suppliers and banning/debarment of the bidder from
- ii. In case of anti-competitive practices, information for further processing may be filed un
- iii. Initiation of suitable disciplinary or criminal proceedings against any individual or staff

Check list for Service Provider to be submitted alongwith Technical Bid

- Note:**
- 1. Service Provider should go through the entire Tender Document enclosed with the Technical Bid for compliance
 - 2. Enclose Separate Annexures wherever asked for and number them serially.
 - 3. Acceptance of every clause/condition is must for the bidder to qualify in the evaluation process

1.	Bid Securing (Security) Declaration - Must submit with Technical Bid	Valid of bi
2.	Is the firm registered as MSE with CSIR Labs / Institutes, exempted from payment of bid security for the item / equipment manufactured and service provided by them.	Yes If ye dity gistr
3.	Performance Security	03 %
4.	L.D. / Penalty clause	- Ag
5.	Compliance to Qualification/ Eligibility criteria	Com
6.	Documents to be enclosed with Bid	As p

7.	Validity of Bid	Mini ed&
8.	Schedule for completion of services	AS I
9.	Agreeing for Payment Term	As p Agr
10.	Performance Security,if specified in Payment Terms : As per Tender - A	
11.	Type of Bid: Open Tender -Two Bid	Tect
12.	Price certificate to be submitted with Technical Bid	"Ce the har, SIR

9. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

10. **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one c along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder tha Any other document in support of contract execution like Third Party Inspection release note, etc.

11. **Buyer Added Bid Specific SLA**

Text Clause(s)

<p>As per CSIR Agreement to be entered with the successful bidder on Rs. 100/- stamp paper.</p>

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to extant Order.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category restriction.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying Indian Standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience only.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to address the same. Seller's representations.

This Bid is governed by the [General Terms and Conditions](#) and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specific to this Service is not covered in the [General Terms and Conditions](#) or [Service Level Agreement](#), then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India shall undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in India. प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार

---Thank You