



सी एस आई आर - प्रगत पदार्थ तथा प्रक्रम अनुसंधान संस्थान

CSIR - ADVANCED MATERIALS & PROCESSES RESEARCH INSTITUTE

(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्)

COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH

होशंगाबाद रोड, हबीबगंज नाका के पास, भोपाल- 462026

HOSHANGABAD ROAD, NEAR HABIBGANJ NAKA, BHOPAL – 462026

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सन्दर्भ क्र./Ref. No.: Pur/MC/51(2026-27)

दिनांक/Date: 07.10.2026

प्रति/To,

मेसर्स टेक्नो प्लानर्स, एल एल पी.

प्लॉट नं 151, Bickon Business Centre, 2nd Floor

जोन - 2, एम पी नगर,

भोपाल-462011 |

निविदा जमा एवं खुलने की तिथि : तुरंत

Time of submission and opening of tender: **Immediate**

महोदय/Dear Sir,

मुझे आपसे अनुरोध करने का निदेश हुआ है की **केनन कोपियर iR- 2004N, Sr. No. WDT00520** के फुल सर्विस मैन्टेनेन्स एग्रीमेंट (02 वर्ष) के लिए CPPP द्वारा प्रस्ताव जमा करें /I am directed to request you to please submit the quotation through CPPP for Full Service Maintenance Agreement of **Canon Copier iR- 2004N, Sr. No. WDT00520 (for 2 years)**.

1. Technical Representative of the firm should attend to ASP service call after receiving intimation from the concerned Division /Section. The services calls will be made by the User Department directly. In case of non attending service call, order can be cancelled by this Institute by giving one month notice.
2. Income tax & surcharge thereon as applicable will be recovered at source from each running bill of FSMA, if applicable.
3. **FALL CAUSE:** The rates charged for FSMA should in no event exceed the lowest price at which the party takes up the FSMA of similar services identical description to any other person/party during the period of contract.
4. The Authorised Service Provider (ASP) should quote the rates in figure as well as in words. In case of any disputes/ambiguity and the rates quoted in words/figure, the higher value quoted either of the two shall be considered.
5. The rates should be valid for a period of one year from the date of acceptance of order.
6. Unsigned and undated quotation will not be considered.
7. No request for incorporating post tender changes in quoted specification and correcting typographical error will be considered after opening of submitted tenders.
8. **Force majeure:** as deemed fit by this Institute will be made applicable for this contract.
9. **Arbitration:** Any dispute arising out of this contract shall be referred to the Arbitrator nominated by CSIR.
10. Tender which do not fulfill any or all of the above condition or incomplete in any respect, are liable for rejection.
11. In the event, the Equipment/Machine does not work during the FSMA period, the FSMA period will be extended accordingly for the proportionate period.
12. Conditional offer/quotation shall not be accepted. Terms & Conditions included by ASP in the quotation are not bound on AMPRI for acceptance.
13. All the corrections and alternations made in the quotation must be duly countersigned by the authorized signatory, without which quotation will not be considered.
14. In case of non-fulfillment/non-compliance of the above terms and condition, your quotation shall be treated as in complete.
15. Payment Terms: On Bill basis after completion of each quarter and invoice received complete in all respects duly certified by concerned user/HOD.
16. Director AMPRI, reserve right to terminate the FSMA /Comprehensive Annual Service Contract due to any unforeseen reason at any stage without assigning any reason.

अनुभाग अधिकारी (भं.एवं क्र.) /Section Officer (S&P)