सी एस आई आर - प्रगत पदार्थ तथा प्रक्रम अनुसंधान संस्थान
CSIR - ADVANCED MATERIALS & PROCESSES RESEARCH INSTITUTE
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्)
COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
होशंगाबाद रोड, हबीबगंज नाका के पास, भोपाल– 462026
HOSHANGABAD ROAD, NEAR HABIBGANJ NAKA, BHOPAL – 462026
(दूरभाष क्र./Phone No.: 0755-2488809, 0755-2488355, Email: spo.ampri@csir.res.in, Website: www.ampri.res.in)

सन्दर्भक्र./File No.: PUR/CON/09/2026-27 दिनांक/Date:03.08.2026

प्रति,/To, :

M/s Mettler Toledo India Pvt. Ltd.
Unit No. 1614, 1615,1616, Tower B, Neptune Trion
Neptune Compound Sarabhai Marg, Subhanpura,
Vadodara - 390023

End Date and time for submission of Bid	immediate
Date and time for opening of Bid	Immediate

INVITATION FOR BIDS

Director, CSIR-AMPRI, Bhopal, INDIA, invites quotation for the work listed below through CPP Portal:

निविदा सं/ Tender No.	कार्य का दायरा/ Scope of work	संख्या Quantity	बिड का प्रकार Type of Bid	बयाना राशि /Bid Security (EMD)
PUR/CON/09/ 2026-27	Dismantling and Reinstallation for DSC System SDC 1/400 W **(Detailed scope of work is attached per Annexure-"I")**	01 no.	Single Bid (Techno-commercial)	Bid Securing Declaration form as per Annexure-VII

1. Bid should be mandatorily submitted through online mode through CPPP.
2. The Director, AMPRI, Bhopal, reserves the right to accept any or all tenders either in part or in full or to split the order without assigning any reasons there for.
3. In the event of award of contract to the agency / Consultant following conditions shall be applicable.

Please read the Terms & Conditions carefully before submitting the quotation in the enclosed format only

अनुभाग अधिकारी (भंडार एवं क्रय)
Section Officer (Stores & Purchase Officer)

contd...

निबंधन एवं शर्तें/ TERMS & CONDITIONS

1. Following should invariably be enclosed along with the bid:

   i. Bidder Information Form
   ii. Price Schedule form
   iii. Performance Statement Form
   iv. Price Certificate
   v. Tender specific "Manufacturer's Authorization form" (MAF)
   vi. Code of integrity
   vii. Bid-Securing Declaration Form

2. The Bid will be rejected if:
   i. The Bid is unsigned and undated.
   ii. The Bid validity is shorter than the required period.
   iii. The tenderer has not agreed to some essential condition(s) incorporated in the tender enquiry.

3. Payment: 100% payment on bill basis will be released through RTGS only after satisfactory execution of work at CSIR-AMPRI, Bhopal and submission of 5% PBG of contract order.

4. Before submitting tender, the bidder is advised to inspect the site to fully acquaint himself about the conditions in regard to accessibility of site.

5. Firm shall take all precautions to avoid any accident while shifting the equipment. He shall be responsible for all damages and accidents caused due to negligence on his part. The firm indemnifies the institute CSIR-AMPRI, Bhopal in respect of all expenses arising from such damages as aforesaid.

6. CSIR-AMPRI, Bhopal shall be at liberty to deduct the amount of any damages from PBG.

7. The service provider is required to furnish a certificate stating that the rates quoted are reasonable and standard and not higher than those charged to other Government Departments/ Public Sector Undertakings and other CSIR Laboratories. If at a later date, if it is found that similar type of work/service were rentered to other Institutions during the same period at a lesser cost, the difference amount, with penal interest, thereon will be recovered from the supplier. If the service provider have rentered identical or similar work to other CSIR Labs/Instt., the details of such work/service for the preceding three years shall be given together with the prices eventually or finally paid. List of clients in India with supporting proofs for the quoted model must be submitted along with your quotation.

8. The tenderer should quote the rates of the items in figures as well as in words. In case of any disputes/ambiguity and the rates quoted in words/figures, the higher value quoted either of the two shall be considered.

9. The quotations shall be valid for a minimum period of 90 days from the date of opening of the tender.

10. Specific work execution period at CSIR-AMPRI, Bhopal must be indicated. No extension for work/service beyond due date will be granted.

11. The penalty shall be 0.5% per week towards late execution of work subject to the maximum of 10% of the total value of the Purchase order.

12. No request for incorporating Post Tender changes in quoted specifications and correcting typographical error will be considered after opening of submitted tenders. Corrections, erasers, if any, in the quotation must be countersigned and number of corrections/erasers must be indicated specifically.

13. Tenders which do not fulfill any or all of the above conditions or incomplete in any respect, are liable for rejection.
14. Any difference / dispute arising out of the agreement shall be referred to the Delhi International Arbitration Centre (DIAC), Delhi High Court, New Delhi.

15. Conditional quotations shall not be accepted.

16. All the corrections and alterations made in the quotations must be duly countersigned by the authorized signatory, without which quotation will not be considered.

17. In case of non-fulfillment/non-compliance of the above terms & conditions, your quotation shall be treated as incomplete.

18. In case the order confirmation is not received within 15 days, it shall be presumed that the vendor has not accepted the order.

19. Force majeure as may be deemed fit will be made applicable for this Contract.

20. Report of 2 samples before dismantling of the equipment and subsequently report of 2 samples after reinstallation of the equipment duly signed and certified by the indenter and the authorised representative of the firm, will be required to process the bill for payment.

21. Calibration if required is to be done by the firm.

Annexure-I

Scope of Work:

1. Dismantling, packing and re-installation of Differential Scanning Calorimeter-Mettler DSC 1/400 W.

2. Re-installation of the equipment will be from the present location to the TEJASVI wing, AMPRI new main building.

3. All packing materials (wodden boxes, carton boxes, bubble wrap, tapes labelling materials, protective covers etc, whichever is required) will be provided by the supplier.

4. Un-packing and re-installation of the equipment at the new location will be done by the supplier.

5. Manpower, Tools/Vehicles for lifting and transportation of the equipment and insurance if required will be provided by the supplier.

Bidder Information Form

a) [The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted. This should be done of the letter head of the firm] Date: [insert date (as day, month and year) of Bid Submission] Tender No.: [insert number from Invitation for bids]

1. Bidder's Legal Name [insert Bidder's legal name]
2. In case of JV, legal name of each party: [insert legal name of each party in JV]
3. Bidder's actual or intended Country of Registration: [insert actual or intended Country of Registration]
4. Bidder's Year of Registration: [insert Bidder's year of registration]
5. Bidder's Legal Address in Country of Registration: [insert Bidder's legal address in country of registration]
(l) 6. Bidder's Authorized Representative Information Name: [insert Authorized Representative's name] Address: [insert Authorized Representative's Address] Telephone/Fax numbers: [insert Authorized Representative's telephone/fax numbers] Email Address: [insert Authorized Representative's email address]
7. Attached are copies of original documents of: [check the box(es) of the attached original documents] Articles of Incorporation or Registration of firm named in 1, above, in accordance with ITB Sub-Clauses 4.1 and 4.2.

Signature and Seal of the

Service Provider /Bidder……..

Place:

Date:

Annexure- "III"

Name of Work: Dismantling and Reinstallation for DSC System SDC 1/400 W.

Price Schedule Forms

(to be enclosed with BOQ in pdf format)

S. No.	Description of item	Amount in figure	Amount in words
1.	Charges for Dismantling and Reinstallation for DSC System SDC 1/400 W		
	Service Tax		
	Grand Total		

Signature of the Bidder
With date

Annexure-IV

PERFORMANCE STATEMENT FORM

(For a period of last 3 years)

Name of the Firm…….

Order Placed by (full address of Purchaser)	Order No. and date	Descrip-tion and quantity of ordered scope of work	Value of order	Date of comple-tion of work as per contract	Date of actual completi on of work/ser vices	Remarks indicating reasons for late execution of work, if any	Has the work been completed satisfactory ? (Attach a certificate from the purchaser/ Consignee)	Contact person along with Telephone No., FAX No. and e-mail address

Signature and Seal of the Bidder …….

Place :

Date :

Annexure-V

Price Certificate

(To be submitted on the firm's letter head with Technical Bids)

Certified that, rates quoted are not higher than the rates quoted for the same /similar equipment /item charged to any other Govt. Organization /PSUs/CSIR Labs or any firm/ organization

Name ..... Signature & seal of Bidder

Address.....

.....

Annexure–VI

MANUFACTURERS' AUTHORIZATION FORM

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer and be enclosed with the technical bid.

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender No.: *[insert number from Invitation for Bids]*

To: *[insert complete name and address of Purchaser]*

WHEREAS

We *[insert complete name of Manufacturer],* who are official manufacturers of *[insert type of goods manufactured],* having factories at [insert full address of Manufacturer's factories], do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods],* and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 2.21 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Annexure-VII

Format for declaration by the Bidder for Code of Integrity & conflict of interest
(On the Letter Head of the Bidder)

Ref. No: _____ Date _____

To,

_____

_____

(Name & address of the Purchaser)

Sir,

With reference to your Tender No._____ dated _____ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned under Para 1.3.0 of ITB of your Tender document and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

a

b

c

We undertake that we shall be liable for any punitive action in case of transgression/ contravention of this code.

Thanking you,

Yours sincerely,

Signature

(Name of the Authorized Signatory)

Company

Annexure-VIII

Bid-Securing Declaration Form

Date:_____ Bid No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of : (insert complete name of Bidder)

Dated on _____ day of _____(insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)